

Management Committee

Date: 31st October 2014

Agenda Item: 9



Proposed Development Day for CPP Management Committee members

1.0 Purpose

The Community Planning Partnership Chief Officer's Group at their meeting on the 19th August 2014 requested that a draft agenda be presented to the Management Committee on a proposed development day for the CPP. This report outlines the themes and content of what a development day for CPP Management Committee members could look like.

2.0 Recommendations

1. To discuss and agree:
 - a. Agenda content
 - b. Venue
 - c. Date
 - d. Input from external organisations

3.0 Background

The subject of a development day was raised at the last Management Committee meeting under AOCB. This was then further discussed at the CPP's Chief Officer's Group meeting also held on the 19th August 2014.

The Management Committee previously heard that other Committees within the Council have held Development Days looking at strategic issues and that this could be beneficial for the CPP focussing on community planning matters.

4.0 Proposals

It is proposed that the Community Planning Partnership development day covers the following areas:

- Joint Resourcing and Prevention
- Leadership and Team Building of the CPP
- Performance
- SOA at the local level
- Community Empowerment Bill (role and leadership).

- Communication

These topics are integral to the development of a strong partnership. The Improvement Service is currently developing a toolkit for joint resourcing and induction materials for Board members. It is proposed that these are introduced by the Improvement Service on the Development Day.

A sample agenda is proposed below:

Time allocation	Subject and key points	Format/ Lead
10.30 - 12.30 (with tea/ coffee at discussion breaks) Joint Resourcing and Prevention	A different approach to joint resourcing based on Improvement Service case studies. How to ensure this happens pro-actively with due care of prevention.	Plenary Group discussion Plenary Run by Improvement Service
12.30 – 13.15	Lunch	
13.15- 14.00 Performance and Plans – SOA Local and Annual Report	An update on the two-year localised SOA plans which are due to go-live from April 2015. Input to Annual Report and comments on scorecard design and what is and isn't working in terms of performance and scrutiny.	CPP Team
14.00 – 16.00 Leadership and Team building activity.	Leadership activity linking to issues of trust, comfort zones and communication. Importantly this is a team building activity for the CPP Management Committee.	Potentially run by Fire Service
16.00 – 17.30 Tea/ Coffee and discussion: Leadership	What does leadership look like for the CPP Where are the gaps/ what improvements are needed	Plenary run by Improvement Service Based on Improvement Service Induction materials for CPP Board members. A survey may be carried out with Board members prior to the day.

5.0 Conclusions

The Chief Officer's Group requested that a draft agenda for a development day be brought to the October meeting of the Management Committee for consideration.

The Community Planning team believe that the above topics will provide an interesting and meaningful day which will ultimately strengthen Community Planning in Argyll and Bute. Comments are welcomed and CPP Management Committee members are asked to agree that the date for the Development Day be in February 2015.

A possible venue is Oban Fire Station. Suggestions for other locations are welcome.

6.0 Implications

Strategic Implications	All outcomes of the SOA will benefit from a stronger Management Committee
Consultations, Previous considerations	Concept considered at CPP Chief Officers Meeting – 19 August.
Resources	The Community Planning Team will provide the resources for the day with other partners as identified in the paper.
Prevention	A proactive partnership approach is encouraged from this.
Equalities	The day is open to all Management Committee members

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References

N/A

Appendices

N/A